

Back2Golf Operations Playbook

Version 2.0, May 4, 2020

Objective	To work as Allied Golf Organizations in building a comprehensive and medically approved plan that allows golf to be played as a social distancing compatible recreational activity in the United States as we begin recovering from the COVID-19 pandemic. This plan has been developed to help open golf where it is currently closed and keep golf open responsibly.		
Key Strategies	<ul style="list-style-type: none"> - Developed the operational underpinnings of the plan off the White House and CDC "Guidelines Opening Up America Again" including a specific, three-phased approach to golf that aligns with the broader plan to reopen the economy. - Built a corresponding "Back2Golf Operational Playbook" that provides medically reviewed recommended practices for use at facilities across the country. - Adhere to all state/county/local health official's guidelines and regulations when operators are building implementation plans which may differ from from the Back2Golf Guidelines and Operational Playbook. - Promote aggressively the necessary social distance guidelines specific to golf that lead to good behavior by golfers in every phase. 		
	Phase ONE	Phase Two	Phase Three
Description	Individual Play	Restricted Programming	New Normal
Golf Course Setup and Maintenance	Minimal Course Set up and Minimal staff. Holes will be filled or adapted to allow for easy ball retrieval, no bunker rakes; trash removed by individual players. Flags should not be touched for any reason. No on course amenities. The player should bring their own water and remove trash upon leaving.	Minimal Course Set up and moderate staff with staggered shifts as appropriate. Holes will be filled or adapted to allow for easy ball retrieval, no bunker rakes; trash removed by individual players. Flags should not be touched for any reason. No on course amenities.	Facility is fully operational. No restrictions. Enhanced sanitation protocols.
	GCSAA: Click for Link to GCSAA Reopening Guidelines		
	Flag Assist (affinty partner of GCSAA): Click for Link to Flag Assist		
	E-Z LYFT: Click for Link to Touch-less Golf Ball Retrieval System		
	PGA of America: Click for Link to Golf Course Maintenance Best Practices		
On Course Water	Not available. Players must bring own bottled water.	Limited availability. Bag sealed bottled water.	On course water available.
Trash	No trash collection available on site. All players must remove their own trash.	Trash recipticals available at the end of play with strict social distancing required.	New normal trash operations may continue.
On Course Restrooms	Cleaned after each use. Only one person at a time.	Enhanced cleaning protocol.	New normal restroom availability.
Guidelines for Play	Individual play can be permitted with no more than four players per group that either walk or ride alone in properly sanitized golf carts (two riders from the same family also permissible if clearly identified). All league, clinic, camps and organized activities will remain suspended. Two people can ride in a golf cart if a plexiglass shield or plastic clear barrier, as long as, the driver remains the driver and the passenger remains the passenger and each wears a cloth facial covering when in the golf cart.	Normal golf groups are permitted; walking or riding in golf carts are permitted. Restrictions apply and will vary by locality. Smaller group activity (outings & league play) may be resumed if kept under 50 people with proper social distancing guidelines being followed.	New normal play, tournament play and league play may resume.
Signage & Announcements	Amplification of social distance messaging, signage and floor decals are required throughout facility outlining Phase 1 CDC Guidelines.	Amplification of social distance messaging, signage and floor decals are required throughout facility outlining Phase 2 CDC Guidelines.	No additional signage required.
Golf Shop / Retail Operations	Golf Shops should remain closed and remote check in procedures should be enacted.	Golf Shops may open should operate at limited capacity as to adhere to social distancing policies. Remote check-in for golfers with all golf fees billed to a member account or payment via phone or online, if available, for another guest option. Credit card payment can be an option if proper social distancing can be achieved. Amplification of social distancing messaging, signage and visual floor decals.	Golf Shop is open with no restrictions. New normal procedures for reservations and check in.
Guest Supplies (Scorecards, Tees, Pencils)	Available in sanitized bags upon request.	Available in sanitized bags upon request.	New normal operations.
Payment / Cash Handling	No cash. Online payments accepted.	No cash. Online payments accepted and Credit Cards may be used with proper social distancing and sanitation between transactions.	New normal operations.
Practice Facility	Practice facilities may be open but are restricted to 10 or less people practicing strict social distancing. Enhanced practice ball sanitation protocol.	Practice facilities may be open but are restricted to 50 or less people practicing strict social distancing. Enhanced practice ball sanitation protocol.	New normal operations.

Teaching and Coaching / Club Fitting	Golf Instruction and club fitting in person may be conducted on an individual basis while practicing strict social distancing. Cloth facial covering recommended for instructors and students. Group teaching and coaching programing is conducted virtually. .	Golf Instruction and Club Fitting conducted with adherence to strict social distancing guidelines. Small Group clinics may be resumed based upon the practice facility space available to abide by the social distancing guidelines. Family members recommended to stay away.	All teaching and coaching is allowed on site. No restrictions. Certain Youth activities allowed to return with proper social distancing.
	PGA of America:	Click for Link to Teaching & Coaching Best Practices	
Cart Operations	Walking or single riders in a properly sanitized golf cart (two riders from the same family also permissible if clearly identified).	Approved pairings may ride in properly sanitized golf carts.	New normal operations.
	ClubCar:	Click for Link for Golf Cart Maintenance	
	E-Z-GO:	Click for Link to Important Recommendations and Safety Tips for Vehicle Sanitation	
	Yamaha:	Click for Link to Best Practices on Cart Cleaning	
Club Storage and Bag Handling	No club storage and staff will not handle bags.	Club storage not available. Staff will assist under proper CDC guidelines. Staff to continue to use personal protective equipment.	Bag Storage and Outside Service Operation resume.
Caddies	No personal caddies. Forecaddies allowed only with strict social distancing measures in place.	Modified caddie service which could include walking and with appropriate measures being taken.	Caddies resume new normal operations.
Golf Staffing	The only employees on site will be a management team, essential golf and maintenance staff. Players are responsible for their own safety while on Club property. Strict adherence to Personal Protective Equipment.	Moderate number of staff on site to facilitate operations. Some staff allowed to remove protective gear.	All Staff returned. No protective gear required.
Clubhouse	Clubhouses should remain closed. However, restaurants may provide take out food as per state and local regulation. Standalone gyms can be open if they adhere to strict physical distancing, cleaning, and sanitation protocols as well as state and local guidelines. Other outdoor wellness and programmed activities that adhere to social distancing and other state and local guidelines may apply.	Clubhouses may open but should operate at limited capacity adhering to social distancing, cleaning, and staffing safety protocols. Restaurants and bars may operate with diminished standing-room occupancy, where applicable and appropriate. Standalone gyms may continue to be open if they adhere to strict physical distancing, cleaning, and sanitation protocols (done every hour at a minimum). Other facility amenities (locker room, tennis, pool, etc.) may open based on adherence to state and local health authority guidelines. .	New normal operations adhering to any limitations or protocols on gathering, etc. as per state and local regulation.
	CMAA (Club Management Association of America):	Click for Link to CMAA Club Reopening Resources	
Clubhouse Food and Beverage Operations	Clubhouse is closed with the exception of take-out food adhering to proper social distancing, preparation, cleaning, and sanitizing protocols for food and delivery.	Clubhouse food & beverage operations open at limited capacity adhering to proper social distancing, cleaning, and sanitizing protocols for food preparation and guest service (done every hour at a minimum). Seating and standing-room capacity operates at reduced capacity according to local and state guidelines.	New normal operations adhering to any limitations or protocols on gathering, etc. as per state and local regulation.
	National Restaurant Association:	Click for Link to NRA's Reopening Guidance	
Halfway House	Halfway House is closed.	Halfway House is open for cashless service with proper social distancing, cleaning, and sanitation protocols in place (done every hour at a minimum). All food items are individually wrapped and served to guests, Beverages in cans or other closed containers only. No self-service items are available.	New normal operations.
Beverage Carts	Follow state ABC and local health authorities regulations to determine if beverage carts are allowed. Understand the local requirements and definitions for 'take-out' food.	Beverage Carts are in use for cashless service with proper social distancing, cleaning, and sanitation protocols in place (done every hour at a minimum). All food items are individually wrapped and served to guests, Beverages in cans or other closed containers only. No self-service items are available. Follow state ABC and local health authorities regulations to determine if beverage carts are allowed. Understand the local requirements and definitions for 'take-out' food.	New normal operations.

Locker Rooms	Locker Rooms are closed.	Locker rooms are available for limited use (restrooms, changing clothes, and assigned locker use, etc.) according to local and state guidelines with proper social distancing, cleaning, and sanitation protocols in place (done every hour at a minimum). No towels, amenities provided nor are showers available.	New normal operations.
Fitness Classes	Outdoor workout activities allowed with proper social distancing and no more than 10 people.	Outdoor workout activities allowed with proper social distancing and no more than 50 people.	New normal operations.
Pool	Pools are closed.	Pools are limited to individual workouts with social distancing.	New normal operations.
Tennis	Click for Link to USTA Tennis & Pickleball Operations & Recommendations		
Golf Events	Virtual events are permitted based on appropriately spaced tee times. No staff administration of events and no pre or post gatherings. All scoring is done digitally. Individual Play only. No shotguns.	Group play allowed at the facility. No shotguns. Groups no larger than 50 players may be held as long as tee times are used.	All Groups allowed. No restrictions.
Clubhouse Events	No organized events or gatherings.	Organized activities may resume with strict social distancing, food preparation, food service, sanitation, and cleaning protocols (done every hour at a minimum) in place adhering to state and local guidelines. No buffets, family style, or other self-service food permitted.	Large gatherings (e.g., sit-down dining, charity events, etc.) operate under state and local guidelines for seating and food service.
Rules	Rules of Golf apply with additional guidance and consideration for the Committee; Temporary measures in place for the Rules of Handicapping and the acceptability of scores played under the Phase 1 guidance.	Rules of Golf apply with additional guidance and consideration for the Committee; Temporary measures in place for the Rules of Handicapping and the acceptability of scores played under the Phase 2 guidance.	Rules of Golf and Rules of Handicapping apply.
	USGA: Click for Link to Rules & Handicapping Guidance		
Junior Golf- First Tee - Other organizations	No Junior Golf programming.	Junior Golf may resume with less than 50 total in an event (parents, coaches and kids all counted)- Social Gathering practices in place. Junior golf events may take place	No restrictions.
Sanitation Resorces	Deep cleaning.	Enhanced cleaning.	New normal cleaning procedures.
	CDC: Click for Link to CDC's Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools, and Homes		
Center for Disease Control and Prevention	Click for Link to CDC for Sanitation and Social Distancing Protocols		
Disclaimer	<ul style="list-style-type: none"> - Information contained in this document and the corresponding operational playbook are for the general education and knowledge of the recipient. It is not designed to be, and should not be used as, the sole source of information when analyzing reopening plans. - As the situation surrounding COVID-19 is evolving quickly and the subject matter contained herein may be subject to federal, state and local laws and regulations, we urge you to consult legal counsel to assist in developing your specific operational plans. - Please note that while the intent is to move forward through each phase, it may be necessary based on health conditions or poor behavior by golfers to take a step backwards. 		